

Alternative Job Titles

Highway Field Operations Supervisor, Transportation Maintenance Superintendent, Area Maintenance Supervisor, Highway Maintenance Manager, Highway Operations Technician Supervisor, Highway Patrol Foreman, Roadway Operations Manager, Highway Maintenance Supervisor

Job Description

A Highway Maintenance Superintendent is a top-level supervisor. The Superintendent develops schedules and budgets and sets work priorities for maintenance operations. The Superintendent supervises multiple crews tasked with highway and bridge maintenance, repairs, and reconstruction. This person is often assisted by a Senior Highway Maintenance Worker. Other duties include:

- Accounting for all equipment issued to subordinates or self, such as hand tools, road building tools, materials, plows and sanders, and trucks and heavy equipment.
- Assists with management of the area's emergency operations and safety programs to include work-zone traffic controls and setup and developing and monitoring individual training programs.
- Works with governmental officials and the public.
- Administers and inspects contracted maintenance activities.

Knowledge Requirements

- Asset Management: life-cycle costing, budgeting, and inventory management
- Roadside maintenance procedures
- Preventive & predictive maintenance procedures
- Highway and bridge materials
- Roadway and shoulder maintenance best practices including management of water, vegetation, animal habitat, and herbicide usage
- Drainage
- Winter maintenance
- Bridge and culvert maintenance
- Traffic services including pavement markings, guardrails, MUTCD
- Equipment maintenance practices
- Environmental laws and regulations

Technical Skills Requirements

- Maintenance management software
- Standard Microsoft Office applications

Education & Work Experience

- Bachelor's degree not required.
- For entry-level positions, between 1-2 years of work experience is commonly desired.
- A combination of education and work experience that fulfill the requirements is acceptable.

Required Skills & Abilities

- Supervisory experience providing technical direction and guidance to a variety of skilled, semi-skilled, and manual laborers.
- Read/interpret road and bridge plans and sketches
- Develop and implement plans, policies, programs, and procedures
- Communicate effectively with the public
- Teamwork
- Organizing, scheduling and coordinating
- Written and oral communication
- Customer service
- Leadership
- Ability to work in inclement weather
- Commercial Driver's License (CDL)

Typical Salary

- \$39,100 – \$116,000

**Sources: Burning Glass Labor Insights for salaries by experience and Glassdoor for upper and lower salary bounds.*